## JAY JOHNSON & ASSOCIATES, LLC COMMERCIAL VEHICLE SAFETY

## Vehicle Maintenance - Bus

A reference guide assembled to help your company establish or refine a bus maintenance program and get truckin'.



## **Vehicle Maintenance - Bus**

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#### Preface/Disclaimer

#### **Vehicle Maintenance – Bus**

This document contains resources provided by Jay Johnson & Associates, LLC. It is not designed as a standalone compliance manual on the topic of Vehicle Maintenance - Bus but as a reference resource.

It is not a legal or official document. The information contained herein provides a basis from which a carrier can reference and use as an informational guide for setting up internal processes and programs. For questions or more information, consult the official agency with jurisdiction, or contact the Jay Johnson & Associates, LLC team.

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Welcome to our Vehicle Maintenance Bus Resource Guide for passenger carriers created and organized by Jay Johnson & Associates, LLC. In it, we cover a high-level overview of the DOT requirements and CHP requirements.

We created this resource for management teams with maintenance responsibility or oversight to help your company establish or refine a compliant Bus maintenance program and get Busin'. It addresses maintenance intervals and daily maintenance requirements. Further, it provides guidance on the record retention requirements and the 90-day emergency exit inspections.

This resource guide contains current forms from the FMCSA and CHP to ensure you have everything you need.

Safety in service, excellence in compliance—your bus's best ally is Jay Johnson & Associates, LLC.

#### **Helpful Resource Links**

neipiui ke	
Compliance	
https://jjassociates.us/	Have all the details of compliance left you lost? Safety compliance is what we do. Contact us today so we can lead you to be a compliant carrier.
DOT/ INTERSTATE	
FMCSA Unified Registration System (URS)	Motor carriers use the FMCSA Unified Registration System to register their businesses for interstate commerce in the U.S legally.
Updating Your Registration or Authority	You are required to update your authority information when changes within your company occur, and at minimum biennially. This site will explain how to do the update.
Request a PIN Number	Lost your DOT PIN? Use this link to request your DOT PIN be emailed or mailed to you.
The FMCSA Motor Carrier Safety Planner  FMCSA Safety Planner Forms Library	This online guide provides explanations and templates to help understand and comply with federal safety regulations. The Safety Planner provides forms and templates that can/should be used by a carrier.
Resources for Passenger Carrier Companies	Information for Passenger Carrying companies. Resources include safety information, registration requirements, and regulation information.
FMCSA Drug and Alcohol Clearinghouse	The Clearinghouse checks are required for all CDL drivers. Here are the instructions. See the dropdown menu on the site for informational resources.
DOT Safety and Fitness Electronic Records (SAFER)  System	The Safety and Fitness Electronic Records (SAFER) System offers company safety data to the public. The "Company Snapshot" is a comprehensive overview of the information the FMCSA has for the company.
Unified Carrier Registration Plan (UCR)	Companies involved in interstate travel must pay an annual registration fee based on the total number of vehicles in their fleet. This is the site to register and pay your annual dues.
International Fuel Tax Association Inc. (IFTA)	Companies involved in interstate travel must pay annual fees based on the redistribution of fuel taxes paid by interstate commercial carriers.

International Registration Plan, Inc. (IRP)	As an interstate carrier there are fees that are based on the distance traveled within each state. This is the registration site.
Department of Motor Vehicles	
DMV Motor Carrier Permit Application	Operate in California? You need a Motor Carrier of Property Permit. This application can be done on paper or online at the DMV website.
DMV Employer Pull Notice Program	In California, an MVR is not enough. You must be registered in the Employer Pull Notice Program. A pull notice is generated annually and when there is activity.
CHP/ California - Intrastate	
CHP Commercial Vehicle Section	Guide to helpful information, division contact information, and resources provided by the CHP.
CHP Carrier Inspections Results	This site offers company safety data to the public regarding CHP BIT inspections.
California Vehicle Code	
<u>California Vehicle Code</u>	This link to the California Vehicle code contains information about traffic laws in California.
Title 13 California Code of Regulations	
Title 13 California Code of Regulations	This link to the Title 13 California Code of Regulations contains information about motor vehicle regulations in California.
Title 49 Code of Federal Regulations	
Title 49 Code of Federal Regulations	This link to the Title 49 Code of Federal Regulations contains information about federal motor vehicle regulations.
PHMSA	
Pipeline and Hazardous Materials Safety Administration	The PHMSA website will provide information regarding your placarding, education, and permit requirements for hazmat.

JJA 12/23



#### Vehicle Maintenance Program Outline (Bus)

#### **Daily Vehicle Inspections**

Daily vehicle inspections shall be completed every day the vehicle is dispatched.

The inspections shall be turned into the mechanic at the end of the drivers shift for review.

If a defect was discovered and is a potential safety concern the mechanic shall place the vehicle out of service until repairs are made. If the mechanic determines the repairs are not a critical item, it shall be noted on the daily vehicle inspection form.

If a defect is discovered on a daily inspection and repaired, the mechanic shall sign and date the daily inspection form in the appropriate location, certifying the repairs were made and the vehicle is safe for operation on road.

These records shall be retained for at least three months.

#### **45-Day Safety Inspections**

Each vehicle shall be inspected at least every 45-days. No vehicle shall exceed the 45-day safety inspection period, unless the vehicle has been placed out of service, in which case the vehicle shall be inspected prior to dispatch.

45-day safety inspections shall be recorded on the CHP 108A form (or similar).

All defects discovered during the inspection shall be recorded regardless of severity.

Vehicles shall be positively identified on the inspection form by license plate number, VIN number, vehicle number and mileage.

90-day Emergency Exit Inspections shall also be performed and recorded on that required inspection form for passenger carrying vehicles.

The date and signature of qualified inspector is required upon competition of each inspection.

These records shall be retained for at least 12 months.

#### Lubrication and Preventative Maintenance Services

Lubrication service intervals are determined by the carrier. (Ex. Vehicle serviced every 7,500 miles or Vehicle serviced every 6 months.) Once the interval is determined by the carrier they are required by State and Federal regulation to adhere to the interval chosen.

The CHP 108A (or similar form) may be used for documenting these services as well. In the documentation the phrase "next service due" and the mileage or due date should follow.

All services completed shall be documented (Ex. Oil changed, transmission serviced, tires rotated and so on).

Vehicles shall be positively identified on the maintenance record by license plate number, VIN number, vehicle number and mileage.

These records shall be retained for at least 12 months.

#### Repair Records

All repairs shall be documented on the CHP 108A form (or similar).

(Ex. 5/21/19, Mileage 154,332 – Replaced windshield wipers, added 1 qt. of 10w30 engine oil and replaced left side brake lamp. See attached invoice and parts receipt).

The vehicle shall be positively identified on these forms as well as date and mileage.

These records shall be retained for at least 12 months.

#### **Record Keeping**

If a vehicle defect is discovered during any of the inspections, the maintenance records shall contain at a minimum the following;

Record of repair (including date and mileage)

Record of parts replaced

Receipts for parts and/or labor

Invoices from dealership or repair shop

Any documentation related to the repair

Any person should be able to open the maintenance records and be able to follow the paper trail of repairs. For example:

Let's say during a 45-day safety inspection of bus #101, an inoperative head lamp was discovered. Upon opening the maintenance file for this vehicle, I should see:

The most recent 45-day inspection where the inoperative head lamp was discovered

A receipt from the auto parts store for a head lamp with bus #101 written on it

A written record of the repair being completed on the CHP 108A, with date and mileage

A company invoice with parts and labor noted, as well as the vehicle positively identified

Be detailed, use part numbers, filter numbers quantity of fluids added, air pressures, tire sizes. Not only will this ensure safe vehicles on the roadways but at the end of the year you can calculate precise cost of maintenance for each and every piece of equipment.

#### INSPECTION PROCEDURE

#### HAVE ALL DEFECTS CORRECTED BEFORE DEPARTURE

- Approaching vehicle note general condition. Look for leakage of water, fuel or lubricants under vehicle.
- Under hood check water and crankcase levels. Check fan and compressor belts for cracks and excessive slack and wear. Note general condition of engine space.
- Start engine and set at fast idle for warm-up. Check for abnormal engine noise. Check gauges for normal readings (pilot lights, if equipped), "LOW AIR" warning should operate if air pressure is below 60 pounds. Anti-lock warning light should light briefly and then go out (vehicles with operable anti-lock).
- Check emergency equipment, horn(s), windshield wipers. Turn on all lights including 4way flasher switch for turn signals. Check steering wheel action.
- 5. Leave cab to check headlights and turn signals. Switch headlights on and check both beams, then turn off headlights only. Leave all other lights on.
- 6. Check front clearance and identification lights.
- 7. Check left and right front wheels, tires, lugs or studs. Check for leaks around hubs.
- 8. Check right side of cab, door, mirrors, etc. and check lights and reflectors along right side as inspection progresses.
- 9. Check right rear tractor tires, wheels, lugs or studs. Note any thrown lubricant.
- Check trailer light and brake lines for secure connections. Be sure manual petcocks are open. Be sure lines are properly secured to prevent entangling or chafing.
- 11. Check hook-up: fifth-wheel, jaws, release lever on tractor-trailer, pintle hook, towbar, safety chains, converter gear on full-trailer unit.
- 12. Check right trailer tires, wheels, lugs or studs. Check for thrown lubricant.
- 13. Check rear of body, mudflaps, rear light (clearance and identification, stop, tail, turn signals), rear reflectors, rear end protection.
- 14. Check left trailer tires, wheels, lugs or studs. Check lights and reflectors on left side as inspection progresses.
- 15. Check left rear tractor tires, wheels, lugs or studs. Check for thrown lubricant.
- 16. Re-enter cab. Re-check all gauges. Air pressure should be at maximum.
- 17. Check parking brake.
- 18. With fully-charged system, check air brakes as follows:
  - a) Be sure Trailer Air Supply valve is "in" and that trailer brake air system(s) are charged. Apply and release brakes with treadle valve.
  - b) Pull out Trailer Air Supply valve to check manual application of trailer brakes.
  - c) Reduce air pressure by rapid application and release of treadle valve. "LOW AIR" warning should operate when primary needle reaches 60 psi. Brakes should apply automatically when secondary needle reaches a point between 45 and 20 psi.
  - d) Recharge trailer air system to check for leaks. With engine idling, apply treadle valve and hold for 1 minute. After initial drop of 5-10 psi, air pressure should not drop more than 4 psi. If audible leaks or rapid pressure drop are noted, have repairs made before departure.
- 19. Turn-off 4-way flasher and actuate left and right turn signals. Proper operation of turn signals can be ascertained by checking front ones.
- Make a test stop before leaving yard. Drain air tanks daily. Check tires twice daily or every 100 miles.
- 21. Use this form to report vehicle condition at end of run.
- 22. A copy of the last inspection report shall be carried with the power unit.
- 23. The motor carrier shall retain the inspection report for at least 3 months.

#### DON'T FORGET

- FASTEN YOUR SEAT BELT CHARGE TRAILER AIR RESERVOIRS.
- FOR HAZARDOUS MATERIALS CHECK PLACARDS AND SHIPPING PAPERS.

### **Driver's Vehicle Inspection Report**

•	d Give Details Under "Remarks.	,,
DATE:		
TRUCK/TRACTOR NO		
☐ Air Compressor ☐ Air Lines ☐ Battery ☐ Brake Accessories ☐ Brakes ☐ Carburetor ☐ Clutch ☐ Defroster ☐ Drive Line ☐ Engine ☐ Fifth Wheel ☐ Front Axle ☐ Fuel Tanks ☐ Heater	<ul> <li>☐ Horn</li> <li>☐ Lights</li> <li>☐ Head - Stop</li> <li>Tail - Dash</li> <li>Turn Indicators</li> <li>☐ Mirrors</li> <li>☐ Muffler</li> <li>☐ Oil Pressure</li> <li>☐ On-Board Recorder</li> <li>☐ Radiator</li> <li>☐ Rear End</li> <li>☐ Reflectors</li> <li>☐ Safety Equipment</li> <li>Fire Extinguisher</li> <li>Flags-Flares-Fusees</li> <li>Spare Bulbs &amp; Fuses</li> <li>Spare Seal Beam</li> </ul>	□ Springs □ Starter □ Steering □ Tachograph □ Tires □ Transmission □ Wheels □ Windows □ Windshield Wipers □ Other
TRAILER(S) NO.(S)		
<ul> <li>□ Brake Connections</li> <li>□ Brakes</li> <li>□ Coupling Chains</li> <li>□ Coupling (King) Pin</li> <li>□ Doors</li> </ul>	<ul><li>☐ Hitch</li><li>☐ Landing Gear</li><li>☐ Lights – All</li><li>☐ Roof</li><li>☐ Springs</li></ul>	<ul><li>□ Tarpaulin</li><li>□ Tires</li><li>□ Wheels</li><li>□ Other</li></ul>
Remarks:		
DRIVER'S SIGNATURE	OVE VEHICLE IS SATISFACTOR ECTED NOT BE CORRECTED FOR SA	
MECHANIC'S SIGNATURE		DATE
DRIVER'S SIGNATURE		DATE

#### 45-Day Interval Guide\*

INSP.	DUE																						
1-Jan	15-Feb	1-Feb	18-Mar	1-Mar	15-Apr	1-Apr	16-May	1-May	15-Jun	1-Jun	16-Jul	1-Jul	15-Aug	1-Aug	15-Sep	1-Sep	16-Oct	1-Oct	15-Nov	1-Nov	16-Dec	1-Dec	15-Jan
2-Jan	16-Feb	2-Feb	19-Mar	2-Mar	16-Apr	2-Apr	17-May	2-May	16-Jun	2-Jun	17-Jul	2-Jul	16-Aug	2-Aug	16-Sep	3-Sep	18-Oct	2-Oct	16-Nov	2-Nov	17-Dec	2-Dec	16-Jan
3-Jan	17-Feb	3-Feb	20-Mar	3-Mar	17-Apr	3-Apr	18-May	3-May	17-Jun	3-Jun	18-Jul	3-Jul	17-Aug	3-Aug	17-Sep	3-Sep	18-Oct	3-Oct	17-Nov	3-Nov	18-Dec	3-Dec	17-Jan
4-Jan	18-Feb	4-Feb	21-Mar	4-Mar	18-Apr	4-Apr	19-May	4-May	18-Jun	4-Jun	19-Jul	4-Jul	18-Aug	4-Aug	18-Sep	4-Sep	19-Oct	4-Oct	18-Nov	4-Nov	19-Dec	4-Dec	18-Jan
5-Jan	19-Feb	5-Feb	22-Mar	5-Mar	19-Apr	5-Apr	20-May	5-May	19-Jun	5-Jun	20-Jul	5-Jul	19-Aug	5-Aug	19-Sep	5-Sep	20-Oct	5-Oct	19-Nov	5-Nov	20-Dec	5-Dec	19-Jan
6-Jan	20-Feb	6-Feb	23-Mar	6-Mar	20-Apr	6-Apr	21-May	6-May	20-Jun	6-Jun	21-Jul	6-Jul	20-Aug	6-Aug	20-Sep	6-Sep	21-Oct	6-Oct	20-Nov	6-Nov	21-Dec	6-Dec	20-Jan
7-Jan	21-Feb	7-Feb	24-Mar	7-Mar	21-Apr	7-Apr	22-May	7-May	21-Jun	7-Jun	22-Jul	7-Jul	21-Aug	7-Aug	21-Sep	7-Sep	22-Oct	7-Oct	21-Nov	7-Nov	22-Dec	7-Dec	21-Jan
8-Jan	22-Feb	8-Feb	25-Mar	8-Mar	22-Apr	8-Apr	23-May	8-May	22-Jun	8-Jun	23-Jul	8-Jul	22-Aug	8-Aug	22-Sep	8-Sep	23-Oct	8-Oct	22-Nov	8-Nov	23-Dec	8-Dec	22-Jan
9-Jan	23-Feb	9-Feb	26-Mar	9-Mar	23-Apr	9-Apr	24-May	9-May	23-Jun	9-Jun	24-Jul	9-Jul	23-Aug	9-Aug	23-Sep	9-Sep	24-Oct	9-Oct	23-Nov	9-Nov	24-Dec	9-Dec	23-Jan
10-Jan	24-Feb	10-Feb	27-Mar	10-Mar	24-Apr	10-Apr	25-May	10-May	24-Jun	10-Jun	25-Jul	10-Jul	24-Aug	10-Aug	24-Sep	10-Sep	25-Oct	10-Oct	24-Nov	10-Nov	25-Dec	10-Dec	24-Jan
11-Jan	25-Feb	11-Feb	28-Mar	11-Mar	25-Apr	11-Apr	26-May	11-May	25-Jun	11-Jun	26-Jul	11-Jul	25-Aug	11-Aug	25-Sep	11-Sep	26-Oct	11-Oct	25-Nov	11-Nov	26-Dec	11-Dec	25-Jan
12-Jan	26-Feb 27-Feb	12-Feb 13-Feb	29-Mar 30-Mar	12-Mar 13-Mar	26-Apr	12-Apr	27-May	12-May	26-Jun	12-Jun	27-Jul	12-Jul 13-Jul	26-Aug 27-Aug	12-Aug	26-Sep	12-Sep	27-Oct	12-Oct 13-Oct	26-Nov 27-Nov	12-Nov 13-Nov	27-Dec	12-Dec 13-Dec	26-Jan 27-Jan
13-Jan 14-Jan	27-Feb 28-Feb	13-Feb	30-Mar	13-Mar	27-Apr	13-Apr 14-Apr	28-May 29-May	13-May 14-May	27-Jun 28-Jun	13-Jun 14-Jun	28-Jul 29-Jul	13-Jul 14-Jul	27-Aug 28-Aug	13-Aug 14-Aug	27-Sep	13-Sep 14-Sep	28-Oct 29-Oct	13-Oct	27-Nov 28-Nov	13-Nov 14-Nov	28-Dec 29-Dec	13-Dec 14-Dec	27-Jan 28-Jan
14-Jan 15-Jan	1-Mar	15-Feb	1-Apr	14-Mar	28-Apr 29-Apr	15-Apr	30-May	14-May	29-Jun	15-Jun	29-Jul 30-Jul	14-Jul 15-Jul	29-Aug	15-Aug	28-Sep 29-Sep	14-Sep 15-Sep	30-Oct	15-Oct	29-Nov	14-Nov 15-Nov	30-Dec	14-Dec 15-Dec	29-Jan
16-Jan	2-Mar	16-Feb	2-Apr	16-Mar	30-Apr	16-Apr	31-May	16-May	30-Jun	16-Jun	31-Jul	16-Jul	30-Aug	16-Aug	30-Sep	16-Sep	31-Oct	16-Oct	30-Nov	16-Nov	31-Dec	16-Dec	30-Jan
17-Jan	3-Mar	17-Feb	3-Apr	17-Mar	1-May	17-Apr	1-Jun	17-May	1-Jul	17-Jun	1-Aug	17-Jul	31-Aug	17-Aug	1-Oct	17-Sep	1-Nov	17-Oct	1-Dec	17-Nov	1-Jan	17-Dec	31-Jan
18-Jan	4-Mar	18-Feb	4-Apr	18-Mar	2-May	18-Apr	2-Jun	18-May	2-Jul	18-Jun	2-Aug	18-Jul	1-Sep	18-Aug	2-Oct	18-Sep	2-Nov	18-Oct	2-Dec	18-Nov	2-Jan	18-Dec	1-Feb
19-Jan	5-Mar	19-Feb	5-Apr	19-Mar	3-May	19-Apr	3-Jun	19-May	3-Jul	19-Jun	3-Aug	19-Jul	2-Sep	19-Aug	3-Oct	19-Sep	3-Nov	19-Oct	3-Dec	19-Nov	3-Jan	19-Dec	2-Feb
20-Jan	6-Mar	20-Feb	6-Apr	20-Mar	4-May	20-Apr	4-Jun	20-May	4-Jul	20-Jun	4-Aug	20-Jul	3-Sep	20-Aug	4-Oct	20-Sep	4-Nov	20-Oct	4-Dec	20-Nov	4-Jan	20-Dec	3-Feb
21-Jan	7-Mar	21-Feb	7-Apr	21-Mar	5-May	21-Apr	5-Jun	21-May	5-Jul	21-Jun	5-Aug	21-Jul	4-Sep	21-Aug	5-Oct	21-Sep	5-Nov	21-Oct	5-Dec	21-Nov	5-Jan	21-Dec	4-Feb
22-Jan	8-Mar	22-Feb	8-Apr	22-Mar	6-May	22-Apr	6-Jun	22-May	6-Jul	22-Jun	6-Aug	22-Jul	5-Sep	22-Aug	6-Oct	22-Sep	6-Nov	22-Oct	6-Dec	22-Nov	6-Jan	22-Dec	5-Feb
23-Jan	9-Mar	23-Feb	9-Apr	23-Mar	7-May	23-Apr	7-Jun	23-May	7-Jul	23-Jun	7-Aug	23-Jul	6-Sep	23-Aug	7-Oct	23-Sep	7-Nov	23-Oct	7-Dec	23-Nov	7-Jan	23-Dec	6-Feb
24-Jan	10-Mar	24-Feb	10-Apr	24-Mar	8-May	24-Apr	8-Jun	24-May	8-Jul	24-Jun	8-Aug	24-Jul	7-Sep	24-Aug	8-Oct	24-Sep	8-Nov	24-Oct	8-Dec	24-Nov	8-Jan	24-Dec	7-Feb
25-Jan	11-Mar	25-Feb	11-Apr	25-Mar	9-May	25-Apr	9-Jun	25-May	9-Jul	25-Jun	9-Aug	25-Jul	8-Sep	25-Aug	9-Oct	25-Sep	9-Nov	25-Oct	9-Dec	25-Nov	9-Jan	25-Dec	8-Feb
26-Jan	12-Mar	26-Feb	12-Apr	26-Mar	10-May	26-Apr	10-Jun	26-May	10-Jul	26-Jun	10-Aug	26-Jul	9-Sep	26-Aug	10-Oct	26-Sep	10-Nov	26-Oct	10-Dec	26-Nov	10-Jan	26-Dec	9-Feb
27-Jan	13-Mar	27-Feb	13-Apr	27-Mar	11-May	27-Apr	11-Jun	27-May	11-Jul	27-Jun	11-Aug	27-Jul	10-Sep	27-Aug	11-Oct	27-Sep	11-Nov	27-Oct	11-Dec	27-Nov	11-Jan	27-Dec	10-Feb
28-Jan	14-Mar	28-Feb	14-Apr	28-Mar	12-May	28-Apr	12-Jun	28-May	12-Jul	28-Jun	12-Aug	28-Jul	11-Sep	28-Aug	12-Oct	28-Sep	12-Nov	28-Oct	12-Dec	28-Nov	12-Jan	28-Dec	11-Feb
29-Jan	15-Mar			29-Mar	13-May	29-Apr	13-Jun	29-May	13-Jul	29-Jun	13-Aug	29-Jul	12-Sep	29-Aug	13-Oct	29-Sep	13-Nov	29-Oct	13-Dec	29-Nov	13-Jan	29-Dec	12-Feb
30-Jan	16-Mar			30-Mar	14-May	30-Apr	14-Jun	30-May	14-Jul	30-Jun	14-Aug	30-Jul	13-Sep	30-Aug	14-Oct	30-Sep	14-Nov	30-Oct	14-Dec	30-Nov	14-Jan	30-Dec	13-Feb
31-Jan	17-Mar			31-Mar	15-May			31-May	15-Jul			31-Jul	14-Sep	31-Aug	15-Oct			31-Oct	15-Dec			31-Dec	14-Feb

\* Does not consider Leap Year

Rev. 05/2005 DLS

#### Tour Buses: Inspection - 34505. (a) CVC

Tour bus operators shall, in addition to the systematic inspection, maintenance, and lubrication services required of all motor carriers (1232(a) 13 CCR), require each tour bus to be inspected at least every 45 days, or more often if necessary to ensure safe operation. This inspection shall include, but not be limited to, all of the following:

- (1) Brake adjustment.
- (2) Brake system components and leaks.
- (3) Steering and suspension systems.
- (4) Tires and wheels.

#### School bus, SPAB, and GPPV: Periodic Preventive Maintenance Inspection - 1232(b) 13 CCR

School bus, SPAB, and GPPV carriers shall ensure every bus is inspected every 3,000 miles or 45 calendar days, *whichever occurs first*; or more often if necessary to ensure safe operation.

Buses out of service exceeding 45 calendar days need not be inspected at 45 day intervals, provided they are inspected prior to being placed back into service. This periodic inspection shall as a minimum cover:

- (1) Brake Adjustment
- (2) Brake system leaks
- (3) Two-way check valve in dual air systems, alternately draining and recharging primary and secondary air reservoirs
- (4) All tank mounting brackets
- (5) All belts and hoses for wear
- (6) Steering and suspension

#### **BUS MAINTENANCE & SAFETY INSPECTION**

CHP 108A (Rev. 7-05) OPI 062

\* Inspection of these items meet the minimum requirements of 34505 CVC

VEAR   MAKE   LICENSE RUNNER   JAN   FEB   MAR   APR   MAY   JUN   JUL   AUG	CARRIER N	AME		UNIT NUMBER	MILE	AGE	MILE	AGE	MILEAGE	MIL	EAGE	MILE	EAGE	MILEA	AGE	MILEA	AGE	MILEA	AGE	MILE	AGE	MILE	AGE	MILE	AGE	MIL	EAGE
1. Fire extinguisher, first aid kit, and reflective warning devices 2. Hom, defroster, gauges, odometer, and speedometer 3. Driver seat, passenger seats, padding, intend, and floor condition 4. Windahed wipers, windows, mirrors, and supports 6. All interior and exterior lights, signals, reflectors 6. Electrical wiring-condition and protection 7. Butterior and exterior lights, signals, reflectors 8. Warning devices-air, oil, temperature, exit, and/or vacuum 9. Butterior and exterior wire switches, and vents 9. Warning devices-air, oil, temperature, exit, and/or vacuum 9. Butterior and vents robes-air, oil, temperature, exit, and/or vacuum 9. Butterior and vents robes-air, oil, temperature, exit, and/or vacuum 9. Butterior and vents robes-coolant evel, condition, and/or leaks 9. Butterior and vents robes-coolant evel, condition, and/or leaks 9. Butterior and vents robes-coolant evel, condition, and/or leaks 9. Butterior and vents robes-coolant evel, condition, and/or leaks 9. Butterior and vents robes-coolant evel, condition, and/or leaks 9. Butterior and vents robes-coolant evel, condition, and/or protection 9. Butterior and vents robes-coolant evel, condition, and/or protection 9. Butterior and vents robes and unit protection 9. Butterior and vents robes and/or condition 9. Butterior and vents robes, ping, muffer-leaks and/or condition 9. Butterior and vents robes, ping, muffer-leaks and/or condition 9. Butterior and vents robes a	YEAR	MAKE	LICE	NSE NUMBER																SE		00			OV		EC
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* 22. Hoses and tubing-condition, protection  * 23. Air brake system-adjustment, compartments, and/or condition  * 24. I minute air or vacuum loss test  * 25. Air compressor governor-cut in and cut out pressure (85-130)  * 26. Primary air tank-drain and test function of check valve  * 27. Other air tanks-drain and test function of check valve  * 28. Tires-tread depth, inflation, condition  * 29. Wheels, lug nuts, and studs-cracks, looseness, and/or condition  * 30. Parking brake-able to hold the vehicle  * 31. Emergency stopping system-labeled, operative  * 32. Brakes do not release after complete loss of service air  * 33. Steering system-mounting, free lash and components  * 34. Steering arms, drag links, and/or ter od ends  * 35. Suspension system-springs, shackles, u-bolts, and/or torque rods  * 36. Frame and cross members-cracks and/or condition  * 39. Wheel seals-leaks and/or condition	* 20.	Hydraulic brake system-adjust	ment, components,	and/or condition																							<u> </u>
* 23. Air brake system-adjustment, compartments, and/or condition  * 24. 1 minute air or vacuum loss test  * 25. Air compressor governor-cut in and cut out pressure (85-130)  * 26. Primary air tank-drain and test function of check valve  * 27. Other air tanks-drain and check for contamination  * 28. Tires-tread depth, inflation, condition  * 29. Wheels, lug nuts, and studs-cracks, looseness, and/or condition  * 30. Parking brake-able to hold the vehicle  * 31. Emergency stopping system-labeled, operative  * 32. Brakes do not release after complete loss of service air  * 33. Steering arms, drag links, and/or tie rod ends  * 34. Steering arms, drag links, and/or tie rod ends  * 35. Suspension system-springs, shackles, u-bolts, and/or torque rods  * 36. Frame and cross members-cracks and/or condition  37. Drive shaft, universal joints, and/or guards  38. Transmission and differential-mounting, leaks, and/or condition  39. Wheel seals-leaks and/or condition  * 39. Wheel seals-leaks and/or condition  * 30. Under carriage-clean and secure  SIGNATURES OF INSPECTION  DATE  APRIL INSPE	* 21.	Hydraulic master cylinder-leve	l, leaks, and/or cond	ition																							
* 24. 1 minute air or vacuum loss test  * 25. Air compressor governor-cut in and cut out pressure (85-130)  * 26. Primary air tank-drain and test function of check valve  * 27. Other air tanks-drain and check for contamination  * 28. Tires-tread depth, inflation, condition  * 29. Wheels, lug nuts, and studs-cracks, looseness, and/or condition  * 30. Parking brake-able to hold the vehicle  * 31. Emergency stopping system-labeled, operative  * 32. Brakes do not release after complete loss of service air  * 33. Steering system-mounting, free lash and components  * 34. Steering arms, drag links, and/or tie rod ends  * 35. Suspension system-springs, shackles, u-bolts, and/or torque rods  * 36. Frame and cross members-cracks and/or condition  37. Drive shaft, universal joints, and/or guards  38. Transmission and differential-mounting, leaks, and/or condition  * 39. Wheel seals-leaks and/or condition  * 39. March inspection  * April inspection	* 22.	Hoses and tubing-condition, p	rotection																								
* 25. Air compressor governor-cut in and cut out pressure (85-130)  * 26. Primary air tank-drain and test function of check valve  * 27. Other air tanks-drain and check for contamination  * 28. Tires-tread depth, inflation, condition  * 29. Wheels, lug nuts, and studs-cracks, looseness, and/or condition  * 30. Parking brake-able to hold the vehicle  * 31. Emergency stopping system-labeled, operative  * 32. Brakes do not release after complete loss of service air  * 33. Steering system-mounting, free lash and components  * 34. Steering arms, drag links, and/or tie rod ends  * 35. Suspension system-springs, shackles, u-bolts, and/or torque rods  * 36. Frame and cross members-cracks and/or condition  37. Drive shaft, universal joints, and/or guards  38. Transmission and differential-mounting, leaks, and/or condition  * 39. Wheel seals-leaks and/or condition  * 39. Wheel seals-leaks and/or condition  * 39. Wheel seals-leaks and/or condition  * 30. Drive carriage-clean and secure   * SIGNATURES OF INSPECTION  DATE  APRIL INSPE			or condition																								
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	/AY INSPE	CTION DAT	E JUNE IN:	SPECTION			DATE		JULY	INSPE	CTION				DA	TE.		AUG	SUST II	NSPECT	TION				DATE		
SEPTEMBER INSPECTION DATE OCTOBER INSPECTION DATE NOVEMBER INSPECTION DATE DECEMBER	 SEPTEMBE	TEMBER INSPECTION DATE OCTOBER INSPECTION					DATE		NOV	EMBER	INSPEC	TION			DA	TE.		DEC	EMBE	R INSPI	ECTIO	N			DATE		

#### **BUS MAINTENANCE & SAFETY INSPECTION**

CHP 108A (Rev. 7-05) OPI 062

\* Inspection of these items meet the minimum requirements of 34505 CVC

	AME		UNIT NUMBER	IVIILI	EAGE	IVIILI	EAGE	MILEAGE	MIL	EAGE	MILE	EAGE	MILE	AGE	MILEA	AGE	MILEA	AGE	MILEAC	GE	MILEAG	E   1	MILEAGE	MI	ILEAGE
YEAR	MAKE		LICENSE NUMBER	J	AN	F	EB	MAR	A	PR	M	AY	JU	N	JUI	L	AU	G	SEF	,	OCT		NOV	ı	DEC
				ОК	DEF	ОК	DEF	OK DEF	ОК	DEF	OK	DEF	OK	DEF	OK	DEF	OK	DEF	OK E	DEF	OK DE	EF (	OK DE	Ol-	K DEI
1.	Fire extinguisher, first aid k	it, and reflective wa	arning devices																		$\neg$				$\top$
	Horn, defroster, gauges, od																								$\top$
3.	Driver seat, passenger sea	ts, padding, interior	r, and floor condition																						$\top$
4.	Windshield wipers, window	s, mirrors, and sup	ports																						$\top$
5.	All interior and exterior ligh	ts, signals, reflector	rs																						$\top$
6.	Electrical wiring-condition a	and protection																							$\top$
7.	Batteries-water level, termi	nals, and cables																							
* 8.	Warning devices-air, oil, te	mperature, exit, an	d/or vacuum																						
	Heaters, defrosters, switch																								
10.	Doors, exterior, paint, and	marking																							
11.	Radiator and water hoses-	coolant level, condi	tion, and/or leaks																						
	Belts-compressor, fan, wat																								
* 13.	Air hoses and tubing-leaks	, condition, and/or p	orotection																						
14.	Fuel system-tank, hoses, to	ubing, and/or pump	-leaks																						
	Exhaust system, manifolds																								
16.	Engine-mounting, excessiv	e grease and/or oil																							
17.	Clutch adjustment-free play	/																							
18.	Air filter, throttle linkage																								
19.	Starting and charging syste	em																							
* 20.	Hydraulic brake system-ad	justment, compone	ents, and/or condition																						
* 21.	Hydraulic master cylinder-l	evel, leaks, and/or	condition																						
* 22.	Hoses and tubing-condition	n, protection																							
* 23.	Air brake system-adjustme	and/or condition																							
	1 minute air or vacuum loss																								
* 25.	Air compressor governor-c	ut in and cut out pre	essure (85-130)																						
	Primary air tank-drain and																								
	Other air tanks-drain and c																								
	Tires-tread depth, inflation,																								
* 29.	Wheels, lug nuts, and stud	s-cracks, looseness	s, and/or condition																						
* 30.	Parking brake-able to hold	the vehicle	•																						
	Emergency stopping system		е																						
* 32.	Brakes do not release after	complete loss of s	ervice air																						
* 33.	Steering system-mounting,	free lash and comp	ponents																						
* 34.	Steering arms, drag links, a	and/or tie rod ends																							
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* 36.	Frame and cross members	-cracks and/or con-																							
37.	Drive shaft, universal joints	, and/or guards																							
	Transmission and different		, and/or condition																						
* 39.	Wheel seals-leaks and/or of	condition																							
40.	Under carriage-clean and s	secure																							
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#### **LUBRICATION AND INSPECTION REPORT**

CHP 108A (Rev. 7-05) OPI 062

CARRIER NAME																			UNIT NUMBER  LICENSE NUMBER							YEAF	?				
MAKE									MOD	EL									LICE	NSE N	NUMB	ER									
MILEAGE OR HOURS	DATE	ВУ	LUBRICATION	OIL CHANGE	OIL ADDED	FILTER CHANGE	TRANSMISSION	DIFFERENTIAL	WHEEL BEARINGS	BATTERIES	BRAKE ADJUSTMENT	TIRE PRESSURE	A LEVEL SERVICE	B LEVEL SERVICE	C LEVEL SERVICE	MILEAGE OR HOURS	DATE	ВҮ	LUBRICATION	OIL CHANGE	OIL ADDED	FILTER CHANGE	TRANSMISSION	DIFFERENTIAL	WHEEL BEARINGS	BATTERIES	BRAKE ADJUSTMENT	TIRE PRESSURE	A LEVEL SERVICE	B LEVEL SERVICE	C LEVEL SERVICE
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#### **REPAIR REPORT**

CHP 108A (Rev. 7-05) OPI 062

MILEAGE OR HOURS DATE REPAIR  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR	CARRIER NAME					UNIT NUMBER	YEAR
MILEAGE OR HOURS DATE REPAIR	MAKE			MODEL		LICENSE NUMBER	
MILENS DATE REPAIR  OH HOURS  DATE  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR  REPAIR	MII 5405						
	OR HOURS	DATE			REPAIR		
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#### Bus Emergency Exits Inspections

#### 90-Day Interval Guide\*

INSP.	DUE																						
1-Jan	1-Apr	1-Feb	2-May	1-Mar	30-May	1-Apr	30-Jun	1-May	30-Jul	1-Jun	30-Aug	1-Jul	29-Sep	1-Aug	30-Oct	1-Sep	30-Nov	1-Oct	30-Dec	1-Nov	30-Jan	1-Dec	1-Mar
2-Jan	2-Apr	2-Feb	3-May	2-Mar	31-May	2-Apr	1-Jul	2-May	31-Jul	2-Jun	31-Aug	2-Jul	30-Sep	2-Aug	31-Oct	3-Sep	2-Dec	2-Oct	31-Dec	2-Nov	31-Jan	2-Dec	2-Mar
3-Jan	3-Apr	3-Feb	4-May	3-Mar	1-Jun	3-Apr	2-Jul	3-May	1-Aug	3-Jun	1-Sep	3-Jul	1-Oct	3-Aug	1-Nov	3-Sep	2-Dec	3-Oct	1-Jan	3-Nov	1-Feb	3-Dec	3-Mar
4-Jan	4-Apr	4-Feb	5-May	4-Mar	2-Jun	4-Apr	3-Jul	4-May	2-Aug	4-Jun	2-Sep	4-Jul	2-Oct	4-Aug	2-Nov	4-Sep	3-Dec	4-Oct	2-Jan	4-Nov	2-Feb	4-Dec	4-Mar
5-Jan	5-Apr	5-Feb	6-May	5-Mar	3-Jun	5-Apr	4-Jul	5-May	3-Aug	5-Jun	3-Sep	5-Jul	3-Oct	5-Aug	3-Nov	5-Sep	4-Dec	5-Oct	3-Jan	5-Nov	3-Feb	5-Dec	5-Mar
6-Jan	6-Apr	6-Feb	7-May	6-Mar	4-Jun	6-Apr	5-Jul	6-May	4-Aug	6-Jun	4-Sep	6-Jul	4-Oct	6-Aug	4-Nov	6-Sep	5-Dec	6-Oct	4-Jan	6-Nov	4-Feb	6-Dec	6-Mar
7-Jan	7-Apr	7-Feb	8-May	7-Mar	5-Jun	7-Apr	6-Jul	7-May	5-Aug	7-Jun	5-Sep	7-Jul	5-Oct	7-Aug	5-Nov	7-Sep	6-Dec	7-Oct	5-Jan	7-Nov	5-Feb	7-Dec	7-Mar
8-Jan	8-Apr	8-Feb	9-May	8-Mar	6-Jun	8-Apr	7-Jul	8-May	6-Aug	8-Jun	6-Sep	8-Jul	6-Oct	8-Aug	6-Nov	8-Sep	7-Dec	8-Oct	6-Jan	8-Nov	6-Feb	8-Dec	8-Mar
9-Jan	9-Apr	9-Feb	10-May	9-Mar	7-Jun	9-Apr	8-Jul	9-May	7-Aug	9-Jun	7-Sep	9-Jul	7-Oct	9-Aug	7-Nov	9-Sep	8-Dec	9-Oct	7-Jan	9-Nov	7-Feb	9-Dec	9-Mar
10-Jan	10-Apr	10-Feb	11-May	10-Mar	8-Jun	10-Apr	9-Jul	10-May	8-Aug	10-Jun	8-Sep	10-Jul	8-Oct	10-Aug	8-Nov	10-Sep	9-Dec	10-Oct	8-Jan	10-Nov	8-Feb	10-Dec	10-Mar
11-Jan	11-Apr	11-Feb	12-May	11-Mar	9-Jun	11-Apr	10-Jul	11-May	9-Aug	11-Jun	9-Sep	11-Jul	9-Oct	11-Aug	9-Nov	11-Sep	10-Dec	11-Oct	9-Jan	11-Nov	9-Feb	11-Dec	11-Mar
12-Jan	12-Apr	12-Feb	13-May	12-Mar	10-Jun	12-Apr	11-Jul	12-May	10-Aug	12-Jun	10-Sep	12-Jul	10-Oct	12-Aug	10-Nov	12-Sep	11-Dec	12-Oct	10-Jan	12-Nov	10-Feb	12-Dec	12-Mar
13-Jan	13-Apr	13-Feb	14-May	13-Mar	11-Jun	13-Apr	12-Jul	13-May	11-Aug	13-Jun	11-Sep	13-Jul	11-Oct	13-Aug	11-Nov	13-Sep	12-Dec	13-Oct	11-Jan	13-Nov	11-Feb	13-Dec	13-Mar
14-Jan	14-Apr	14-Feb	15-May	14-Mar	12-Jun	14-Apr	13-Jul	14-May	12-Aug	14-Jun	12-Sep	14-Jul	12-Oct	14-Aug	12-Nov	14-Sep	13-Dec	14-Oct	12-Jan	14-Nov	12-Feb	14-Dec	14-Mar
15-Jan	15-Apr	15-Feb	16-May	15-Mar	13-Jun	15-Apr	14-Jul	15-May	13-Aug	15-Jun	13-Sep	15-Jul	13-Oct	15-Aug	13-Nov	15-Sep	14-Dec	15-Oct	13-Jan	15-Nov	13-Feb 14-Feb	15-Dec	15-Mar
16-Jan 17-Jan	16-Apr 17-Apr	16-Feb 17-Feb	17-May 18-May	16-Mar 17-Mar	14-Jun 15-Jun	16-Apr 17-Apr	15-Jul	16-May 17-May	14-Aug	16-Jun 17-Jun	14-Sep	16-Jul 17-Jul	14-Oct 15-Oct	16-Aug 17-Aug	14-Nov 15-Nov	16-Sep	15-Dec 16-Dec	16-Oct 17-Oct	14-Jan 15-Jan	16-Nov 17-Nov	14-Feb	16-Dec 17-Dec	16-Mar 17-Mar
	18-Apr	17-Feb	19-May	17-Mar	16-Jun	17-Apr 18-Apr	16-Jul 17-Jul	18-May	15-Aug 16-Aug	17-Jun 18-Jun	15-Sep 16-Sep	17-Jul 18-Jul	16-Oct	17-Aug 18-Aug	16-Nov	17-Sep 18-Sep	17-Dec	17-Oct	16-Jan	17-Nov 18-Nov	16-Feb	17-Dec 18-Dec	17-Mar
18-Jan 19-Jan	19-Apr	19-Feb	20-May	19-Mar	17-Jun	19-Apr	18-Jul	19-May	17-Aug	19-Jun	17-Sep	19-Jul	17-Oct	19-Aug	17-Nov	19-Sep	18-Dec	19-Oct	17-Jan	19-Nov	17-Feb	19-Dec	19-Mar
20-Jan	20-Apr	20-Feb	21-May	20-Mar	18-Jun	20-Apr	19-Jul	20-May	18-Aug	20-Jun	17-Sep 18-Sep	20-Jul	17-Oct	20-Aug	18-Nov	20-Sep	19-Dec	20-Oct	18-Jan	20-Nov	18-Feb	20-Dec	20-Mar
21-Jan	21-Apr	21-Feb	22-May	21-Mar	19-Jun	21-Apr	20-Jul	21-May	19-Aug	21-Jun	19-Sep	20-Jul	19-Oct	21-Aug	19-Nov	21-Sep	20-Dec	21-Oct	19-Jan	21-Nov	19-Feb	21-Dec	21-Mar
22-Jan	22-Apr	22-Feb	23-May	22-Mar	20-Jun	22-Apr	21-Jul	22-May	20-Aug	22-Jun	20-Sep	22-Jul	20-Oct	22-Aug	20-Nov	22-Sep	21-Dec	22-Oct	20-Jan	22-Nov	20-Feb	22-Dec	22-Mar
23-Jan	23-Apr	23-Feb	24-May	23-Mar	21-Jun	23-Apr	22-Jul	23-May	21-Aug	23-Jun	21-Sep	23-Jul	21-Oct	23-Aug	21-Nov	23-Sep	22-Dec	23-Oct	21-Jan	23-Nov	21-Feb	23-Dec	23-Mar
24-Jan	24-Apr	24-Feb	25-May	24-Mar	22-Jun	24-Apr	23-Jul	24-May	22-Aug	24-Jun	22-Sep	24-Jul	22-Oct	24-Aug	22-Nov	24-Sep	23-Dec	24-Oct	22-Jan	24-Nov	22-Feb	24-Dec	24-Mar
25-Jan	25-Apr	25-Feb	26-May	25-Mar	23-Jun	25-Apr	24-Jul	25-May	23-Aug	25-Jun	23-Sep	25-Jul	23-Oct	25-Aug	23-Nov	25-Sep	24-Dec	25-Oct	23-Jan	25-Nov	23-Feb	25-Dec	25-Mar
26-Jan	26-Apr	26-Feb	27-May	26-Mar	24-Jun	26-Apr	25-Jul	26-May	24-Aug	26-Jun	24-Sep	26-Jul	24-Oct	26-Aug	24-Nov	26-Sep	25-Dec	26-Oct	24-Jan	26-Nov	24-Feb	26-Dec	26-Mar
27-Jan	27-Apr	27-Feb	28-May	27-Mar	25-Jun	27-Apr	26-Jul	27-May	25-Aug	27-Jun	25-Sep	27-Jul	25-Oct	27-Aug	25-Nov	27-Sep	26-Dec	27-Oct	25-Jan	27-Nov	25-Feb	27-Dec	27-Mar
28-Jan	28-Apr	28-Feb	29-May	28-Mar	26-Jun	28-Apr	27-Jul	28-May	26-Aug	28-Jun	26-Sep	28-Jul	26-Oct	28-Aug	26-Nov	28-Sep	27-Dec	28-Oct	26-Jan	28-Nov	26-Feb	28-Dec	28-Mar
29-Jan	29-Apr		,	29-Mar	27-Jun	29-Apr	28-Jul	29-May	27-Aug	29-Jun	27-Sep	29-Jul	27-Oct	29-Aug	27-Nov	29-Sep	28-Dec	29-Oct	27-Jan	29-Nov	27-Feb	29-Dec	29-Mar
30-Jan	30-Apr			30-Mar	28-Jun	30-Apr	29-Jul	30-May	28-Aug	30-Jun	28-Sep	30-Jul	28-Oct	30-Aug	28-Nov	30-Sep	29-Dec	30-Oct	28-Jan	30-Nov	28-Feb	30-Dec	30-Mar
31-Jan	1-May			31-Mar	29-Jun			31-May	29-Aug			31-Jul	29-Oct	31-Aug	29-Nov			31-Oct	29-Jan			31-Dec	31-Mar

\* Does not consider Leap Year

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#### Periodic Inspection by Motor Carrier - 34505.5. (a) CVC

Every motor carrier operating any vehicle described in subdivision (a), (b), (e), (f), or (g) of Section 34500, except those vehicles exempted under Section 34501.12, shall, as a part of the systematic inspection, maintenance, and lubrication services required of all motor carriers, require the vehicle or vehicles for which it is responsible pursuant to Section 34501.12 to be inspected at least every 90 days, or more often if necessary to ensure safe operation.

Vehicles which are out of service for periods greater than 90 calendar days are not required to be inspected at 90-day intervals if they are inspected before operation on the highway.

This inspection shall include, but not be limited to all of the following:

- (1) Brake adjustment.
- (2) Brake system components and leaks.
- (3) Steering and suspension systems.
- (4) Tires and wheels.
- (5) Vehicle connecting devices.

**34500 CVC** - The department shall regulate the safe operation of the following vehicles:

- (a) Motortrucks of three or more axles that are more than 10,000 pounds gross vehicle weight rating.
- (b) Truck tractors.
- (e) Trailers and semitrailers, pole or pipe dollies, auxiliary dollies, and logging dollies used in combination with vehicles listed in subdivision (a), (b), (c), or (d). This subdivision does not include camp trailers, trailer coaches, and utility trailers.
- (f) Any combination of a motortruck and any vehicle or vehicles set forth in subdivision (e) that exceeds 40 feet in length when coupled together.
- (g) Any truck, or any combination of a truck and any other vehicle, transporting hazardous materials.

# WEHICLE IDENTIFICATION MAKE SERIAL NUMBER YEAR TIRE SIZE COMPANY NUMBER/OTHER I.D. OWNER, IF LEASED

## Bus Emergency Exits Inspection

OPERATION	Dates – Inspection Due Every 90 Days
CHECK PUSHOUT WINDOWS	
EMERGENCY DOORS	
EMERGENCY DOOR LIGHTS	

# WEHICLE IDENTIFICATION MAKE SERIAL NUMBER YEAR TIRE SIZE COMPANY NUMBER/OTHER I.D. OWNER, IF LEASED

## Bus Emergency Exits Inspection

OPERATION	Dates –	Inspection Due Eve	ery 90 Days
CHECK PUSHOUT WINDOWS			
EMERGENCY DOORS			
EMERGENCY DOOR LIGHTS			

#### **ANNUAL VEHICLE INSPECTION REPORT**

VEHICLE HISTORY RECORD					
REPORT NUMBER	FLEET UNIT NUMBER				
-					
DATE					

MOTOR CARRIER OPERATOR	INSPECTOR'S NAME (PRINT OR TYPE)
ADDRESS	THIS INSPECTOR MEETS THE QUALIFICATION REQUIREMENTS IN SECTION 396.19.
	□YES
	_ =
CITY, STATE, ZIP CODE	VEHICLE IDENTIFICATION (≠) AND COMPLETE   LIC. PLATE NO.   VIN   OTHER
VEHICLE TYPE ☐ TRACTOR ☐ TRAILER ☐ TRUCK	INSPECTION AGENCY/LOCATION (OPTIONAL)
□ (OTHER)	

		V	EHI	CLE	COMPONENTS INSPECTED				
OK NEEDS REPAIRED DATE	ITEM			REPAIRED DATE			NEEDS R REPAIR	EPAIRED.	ITEM.
OK REPAIR DATE	ITEM  1. BRAKE SYSTEM	OK	REPAIR	DATE	ITEM 4. FUEL SYSTEM	OK	REPAIR	DATE	9. FRAME
	a. Service Brakes				a. Visible leak				a. Frame Members
	b. Parking Brake System				b. Fuel tank filler cap missing				b. Tire and Wheel Clearance
	c. Brake Drums or Rotors				c. Fuel tank securely				c. Adjustable Axle
	d. Brake Hose				attached				Assemblies (Sliding
	e. Brake Tubing				5. LIGHTING DEVICES				Subframes)
	f. Low Pressure Warning				All lighting devices and				10. TIRES
	Device				reflectors required by Section				a. Tires on any steering axle
	g. Tractor Protection Valve				393 shall be operable.				of a power unit.
	h. Air Compressor				6. SAFE LOADING				b. All other tires.
	<ol> <li>i. Electric Brakes</li> </ol>				a. Part(s) of vehicle or				11. WHEELS AND RIMS
	j. Hydraulic Brakes				condition of loading such				a. Lock or Side Ring
	k. Vacuum Systems				that the spare tire or any				b. Wheels and Rims
					part of the load or dunnage				c. Fasteners
	2. COUPLING DEVICES				can fall onto the roadway.				d. Welds
	a. Fifth Wheels				b. Protection against shifting				12. WINDSHIELD GLAZING
	b. Pintle Hooks				cargo				Requirements and exceptions
	c. Drawbar/Towbar Eye				7. STEERING MECHANISM				as stated pertaining to any
	d. Drawbar/Towbar Tongue				a. Steering Wheel Free Play				crack, discoloration or vision
	e. Safety Devices				b. Steering Column				reducing matter (reference
	f. Saddle-Mounts				c. Front Axle Beam and All				393.60 for exceptions)
					Steering Components				13. WINDSHIELD WIPERS
	3. EXHAUST SYSTEM				Other Than Steering				Any power unit that has an
	a. Any exhaust system				Column				inoperative wiper, or missing
	determined to be leaking at				d. Steering Gear Box				or damaged parts that render
	a point forward of or directly				e. Pitman Arm				it ineffective.
	below the driver/sleeper				f. Power Steering				14. MOTORCOACH SEATS
	compartment.				g. Ball and Socket Joints				Seats securely fastened to
	b. A bus exhaust system				h. Tie Rods and Drag Links				the vehicle structure
	leaking or discharging to				i. Nuts	$\vdash$			15. REAR IMPACT GUARD
	the atmosphere in violation				j. Steering System	Щ			In place, securely attached,
	of standards (1), (2) or (3).				8. SUSPENSION				proper size, proper
	c. No part of the exhaust				a. Any U-bolt(s), spring				placement (see 393.86)
	system of any motor vehicle				hanger(s), or other axle	$\vdash \vdash$			, , ,
	shall be so located as				positioning part(s) cracked,				List any other condition which may
	would be likely to result in				broken, loose or missing				prevent safe operation of this
	burning, charring, or				resulting in shifting of an				vehicle.
	damaging the electrical				axle from its normal position.				
	wiring, the fuel supply, or				b. Spring Assembly				
	any combustible part of the				c. Torque, Radius or Tracking				
	motor vehicle.				Components.				
INIOTOLICTIC		L		IOV:	•	Щ	ITE:	0.00	NOT APPLY
INSTRUCTIONS: MARK COLUMN ENTRIES TO VERIFY INSPECTION: X OK, X NEEDS REPAIR, NA IF ITEMS DO NOT APPLY, REPAIRED DATE									

CERTIFICATION: THIS VEHICLE HAS PASSED ALL THE INSPECTION ITEMS FOR THE ANNUAL VEHICLE INSPECTION REPORT IN ACCORDANCE WITH 49 CFR 396.

## INSPECTOR QUALIFICATIONS Certification — 49 CFR — Part 396.19

				are responsible for ensuring that individual(s) performing an annuare qualified as follows:	al inspection	
	Understands the inspection criteria set forth in Part 393 and Appendix G and can identify defective components					
				Igeable of and has mastered the methods, procedures, tools and equorming an inspection	ipment used	
		•		of performing an inspection by reason of experience, training, or b of the following categories (check all that apply):	oth, and quali-	
	I.		Sta	ccessfully completed a State or Federal training program or has cer te or Canadian Province which qualifies the person to perform con ety inspections. Specify:		
				or		
	II.			ve a combination of training or experience totaling at least one yea eck all that apply):	r as follows	
		A.		Participation in a truck manufacturer-sponsored training program commercial training program designed to train students in truck of maintenance. Where and Date:		
		В.		(years) experience as a mechanic or inspector in a motor car program. Name and Date:	rier maintenance	
		C.		(years) experience as a mechanic or inspector in truck maint commercial garage, fleet leasing company, or similar facility. Nar and Dates:		
		D.		(years) experience as a commercial vehicle inspector for a S or Federal Government. Where and Dates:	tate, Provincial,	
				bove information is true and accurate to the best of my knowle	dge.	
En	nplo	yee	!	Signature of Mechanic/Inspector Date		
M	otor	Ca	rrie	er/Company Signature of Employer/Supervisor	Date	
Ev	iden	nce (	of In	aspector Qualifications are on file at:	Duc	

#### **BRAKE INSPECTOR QUALIFICATIONS**

Certification — 49 CFR — Part 396.25

"Brake Inspector" means any employee of a motor carrier who is responsible for ensuring all brake inspections, maintenance, service, or repairs to any commercial motor vehicle, subject to the motor carrier's control, meet the applicable Federal standards.

No motor carrier shall require or permit any employee who does not meet minimum brake inspector qualifications to be responsible for the inspection, maintenance, service or repairs of any brakes on its commercial motor vehicles.

Mi	nin	ıum	Qu	ualifications		
	Understands and can perform brake service and inspection					
	Is knowledgeable of and has mastered the methods, procedures, tools and equipment necessary to perform brake service and inspection					
		-		of performing brake service or inspection by reason of experience, training, or both, and n one of the following categories (check all that apply):		
	I.		Car	as successfully completed an apprenticeship program sponsored or approved by a State, anadian Province, a Federal agency or labor union, or has a certificate from a State or anadian Province which qualifies the person to perform brake service or inspections. ecify:		
				or		
	II.			as brake-related training or experience or a combination thereof totaling at least one year a lows (check all that apply):		
		A.		Participation in a brake maintenance or inspection training program sponsored by a brake or vehicle manufacturer or similar commercial training program. Where and Date:		
		В.		(years) experience performing brake maintenance or inspection in a motor carrier maintenance program. Name and Date:		
		C.		(years) experience performing brake maintenance or inspection at a commercial garage, fleet leasing company, or similar facility. Name of Facility and Dates:		
				above information is true and accurate to the best of my knowledge.		
En	ıplo	yee		Signature of Mechanic/Inspector Date		
Ma	tor	· Ca	rrie	er/Company		
				Signature of Employer/Supervisor Date		
Evi	ider	ice (	of Ir	nspector Qualifications are on file at:		

These resources were assembled by Jay Johnson & Associates, LLC and represent the most current regulations at the time of assembly. The information contained in this resource guide is updated regularly by the governmental agencies. Please reference the "Helpful Resource Links" document within this packet for links and QR codes to the FMCSA, DMV, CHP, and PHMSA websites to stay up to date on any regulation changes and updates to their requirements.



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